





IDAHO DEPARTMENT OF
HEALTH & WELFARE

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MEMORANDUM

RE: Status of Determining Qualified Substance Use Disorders Professional (QSUDP)

FROM: Bethany Gadzinski, Bureau Chief 
Sherry L. Johnson, Program Specialist 

DATE April 06, 2010

The process for determining Qualified Professional (QP) status – aka Qualified Substance Use Disorders Professional (QSUDP) in the new rules – is nearing completion. According to the new rules **16.07.20 DEPARTMENT OF HEALTH AND WELFARE ASUD Treatment & RSS Facilities & Programs 218. QUALIFIED SUBSTANCE USE DISORDERS PROFESSIONAL PERSONNEL REQUIRED.**

02. Qualified Substance Use Disorders Professional Status Granted Prior to May 1, 2010. Subsections 218.01 and 218.02 of this section are applicable to all new applications for appointment as a qualified Substance Use Disorders Professional submitted to the Department after May 1, 2010. If an individual was granted an appointment prior to May 1, 2010, and met the requirements at that time, he may continue to have his appointment recognized. The appointment of this status will be given by the Department after the Department has received documentation affirming the qualified substance use disorder professional's education and experience meets standards in place prior to May 1, 2010.

You may view the QSUDP list on the website at this link:

<http://www.healthandwelfare.idaho.gov/LinkClick.aspx?fileticket=00WBbLJyVjI%3d&tabid=1004&mid=5217>

If your status is appearing as incomplete, please contact Sherry Johnson @ JohnsoS2@dhw.idaho.gov. Sherry can let you know what information is outstanding.

If you are not listed on the website, please refer to the correspondence to the field from Bethany on 12/3/2009 at this link:

<http://www.healthandwelfare.idaho.gov/LinkClick.aspx?fileticket=Esh62EIjWjo%3d&tabid=1004&mid=5217>

This correspondence will guide you on what to submit for QP/QSUDP review. Please only send what is requested, the Department does not want copies of military discharge paperwork, social security cards, drivers licenses, CEU's, etc.

Generally speaking, send a copy of your current resume, copies of your diplomas (undergrad and grad), and copies of any certificates or licenses. If you are a trainee then you need to submit a copy of your intensive supervision plan. If you are submitting verification of 1,040 hours of supervised work experience, this must be on company letterhead and signed by the NFATTC trained Clinical Supervisor that supervised the 1,040 hours. The direct clinical supervisor must document hours providing substance use disorders treatment in each of the following domains: individual therapy, group therapy, assessment, and education. Usually that consists of a letter on the organization's letterhead documenting the number of supervised hours providing substance abuse treatment. The letter must be signed by the direct supervisor and should include his/her credentials.

All documentation must be received by the Department by COB on 4/30/2010. The information will be reviewed in the order in which it is received. In the event that your information is received but a determination is not able to be made by 4/30/2010, you will remain eligible to be granted status as a Qualified Substance Use Disorders Professional under the current requirements until a final determination is made. Only completed documentation will result in a certificate and recognition on the website for QSUDP status. Any incomplete documentation that is received will result in the clinician needing to reapply under the new rules.

The question has been posed on what to do if a person will not meet the current IDAPA QP requirements prior to 4/30/2010, such as people working on degree programs. There are no allowances for people who find themselves in this situation. The requirements under the new rules as of 5/1/2010 prevail.

The Department will be issuing certificates that indicate as of 4/30/2010 you are recognized as a QP. The certificates will be emailed if we have an email address for you. If you do not receive a certificate and your information is complete, please email Sherry Johnson @ JohnsoS2@dhw.idaho.gov with your correct email address so your certificate can be sent to you.

It is the responsibility of the provider to send the Department updated licenses/certifications in the event of expiration. Failure to do so may interrupt your access to the WITS system. Services that are provided by people that final determination does not approve them as a QSUDP will not be reimbursed for after May 01, 2010.